AStA University of Hamburg
Department of Finance
Von-Melle-Park 5
20146 Hamburg

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Website: www.asta.uni-hamburg.de

LOAN AGREEMENT

For the remuneration of the semester contribution for students experiencing financial exigency.

The General Students' Committee (AStA) of the University of Hamburg grants, within the scope of its operational capacities, a **short-term, interest-free loan for the proportionate payment of the semester contribution** to students who find themselves in financial hardship. This provision is intended to prevent students from being exmatriculated solely by virtue of a transient financial predicament. There exists no legal entitlement to the loan. The loan amounts to **€ 302.00**. The loan amount will be transferred directly to the Student Secretariat by the AStA Uni Hamburg, and the loan shall be amortized by the applicants in monthly installments.

An exemption from the semester ticket may be petitioned at the Studierendenwerk on social grounds. Please ensure you inform yourselves in due time at **www.studierendenwerk-hamburg.de.**

Students interested in the allocation of a loan are requested to diligently complete the enclosed form and remit it, alongside all supplementary documentation, to the Department of Finance, Room 0038a, Von-Melle-Park 5, 20146 Hamburg.

IMPORTANT: The **application** must be submitted **in its original physical form**; a digital copy or scan is deemed insufficient! All additional documents may be provided as copies.

The following documents are strictly required:

1. Copy of **identity card or passport** (obverse and reverse sides)
2. Copy of **student identity card**
3. Copy of a **current bank statement from your personal checking accounts**, encompassing corroboration of account transactions within a timeframe of **at least 30 days**. Proof of the current account balance alone shall not suffice.
4. **loan agreement** in its original physical form
   (Downloads: https://www.asta.uni-hamburg.de/3-publikationen-downloads/formulare.html or obtainable at the AStA Department of Finance by prior arrangement)
5. **€ 100.00 via bank transfer (for IBAN, refer to the footer)**. Cash deposits are permissible exclusively by prior arrangement in substantiated, exceptional cases.

The documentation must be received in its entirety by the AStA Department of Finance no later than **September 15, 2026**. In the event of a delayed submission, subsequent processing can no longer be guaranteed.

Should any inquiries or complications arise, personal consultation hours may be accommodated in individual instances by prior arrangement. Please feel free to direct an electronic correspondence to finanzen@asta.uni-hamburg.de.

Loan Agreement

Between the General Students' Committee of the University of Hamburg (Lender), Von-Melle-Park 5, 20146 Hamburg, and the Borrower

Surname: _____ First Name: _____

Adress.: _____ Postal Code/City: _____

Date of Birth: ____._____._____ E-Mail: _____

Tel.: _____ Mobile: _____

Matriculation No.: _____ Course: _____

The Lender (hereinafter referred to as AStA) hereby grants the Borrower (hereinafter referred to as Student) a loan in the principal amount of **€ 302.00** on ____ **.____**.2026. The loan remains interest-free. It is to be remitted in four installments of **€ 75.50** each, specifically on **04.11.2026** (1st installment), **04.12.2026** (2nd installment), **04.01.2027** (3rd installment), and on **04.02.2027** (4th installment). A premature repayment of the total sum or the outstanding residual balance is thoroughly permissible. The Student solemnly commits to furnishing the AStA with a direct debit authorization for their account to facilitate the collection of the repayment amounts, and to ensuring adequate provision of funds in said account. Should the Student fall into arrears with the repayment of an installment, the entirety of the remaining loan becomes immediately payable, without necessitating a notice of extraordinary termination by the AStA. Reminder fees, as well as any corollary charges incurred as a consequence of insufficient funds in the Student's account, shall be borne entirely by the Student. The place of jurisdiction is Hamburg. With their appended signatures, both contracting parties formally acknowledge and accede to the stipulations of the loan. **Please ensure that your account is sufficiently funded to accommodate the debiting of the installments!**

Hamburg, ___ . ___ .2026 Hamburg, ___ . ___ .2026

_____ _____

Student AStA Representative / Executive Board

Direct Debit Authorization

I hereby revocably authorize the General Students' Committee of the University of Hamburg to collect the financial obligations incumbent upon me pursuant to the aforementioned loan agreement from my account

Bank: _____

BIC: _____

IBAN: _____

by direct debit upon their respective maturity. If my account lacks the requisite funds, the account-holding credit institution bears no obligation to honor the transaction. Partial redemptions shall not be executed within the direct debit procedure.

Hamburg, ___ . ___. 2026 _____

Student

The loan amount is transferred directly from the AStA to the Student Affairs Office.